



ASCLS-ID Board Meeting Minutes
Saturday, February 13, 2010
9:30 am
Audio conference (208)381-5369

Mary Lay called the meeting to order at 9:30 am

Members in Attendance: Mary Lay, Liz Neighbor, Holly Weinberg, Karen Dixon-Hoskins, Diane Stumpf, Heather Gunter, Lorena Roberts, Debbie Shell, Mary Carver, Melissa Dumoulin, Stephanie Combs

J.R. Constance, Region VIII Director, was also in attendance.

Holly Weinberg served as proxy for Diana Ernest.

Minutes from the December 12th, 2009 Board meeting had been electronically dispersed and were reviewed at this time. Karen Dixon-Hoskins made a motion to approve the minutes as presented. Motion was seconded by Mary Carver. Motion carried unanimously.

Reports

President's Report, Mary Lay:

- Submitted ASCLS-Idaho Winter Report to J.R. Constance in a timely fashion.
- Will be attending the Region VIII Spring Council meeting in Denver on April 10, 2010. Barb Frankovich (Treasurer), Holly Weinberg (Secretary) and Karen Dixon-Hoskins (President-Elect) will also be attending.
- Continue to “provide the face” in every way we can.
- Website committee had a great meeting on January 23, 2010:
 - Proposed change in the header. New header will go into place following this meeting.
 - Mary's President's Letter from newsletter is also on the Home page.
 - Moved Mentoring information to the Membership page.

- Search feature to be added.
- Working on Vision Statement.
- Spring Convention:
 - Karen Dixon-Hoskins picked up the catering menus for Richard Gelok and Scott Bradley to look over.
 - Karen rented additional rooms in case they are needed. We have until May 5th to decide what we really need.
 - Diane Stumpf has “Save the Date” mailers going out this week and emailed a copy to the board.
 - Karen and Keila will provide support for Scott.
 - Debbie Shell has been asked to do a workshop on PAC and legislature.
 - Remind Scott to keep leadership in the loop so they can help.
 - Mary will stay in touch with Scott.

Karen Dixon-Hoskins, President-Elect:

- Will keep stay in close contact with Scott concerning the Spring Convention.
- Will attend State Legislative Day on March 13, 2010.
- Will attend Region VIII Meeting in April.
- Will be Lab Week Chairman for EIRMC. ASCLS website has nice promotional guide for Lab Week. Looking at possibility of getting something on the news or in the newspaper as a way to “provide the face”. Karen and Lorena will coordinate efforts across the state to issue a PR release.

Heather Gunter, past President:

- She and Mary Carver got the Student Registration all situated.
- Will send out letters to new student members, including “Save the Date” mailers.
- Will be involved in workshop for Convention along with Mary Lay and Karen Dixon-Hoskins.

Diane Stumpf, Secretary:

- Prepared mailer for Convention.
- Prepared minutes for Dec. 12th BOD meeting.
- Will email “Save the Date” to Board.

Mary Carver, Treasurer:

- **Finances.** All accounts are balanced.
- Current Treasurer’s Report shows Total Assets as \$36,202.99.

Diana Ernest, Editor:

- Report sent to Mary Lay.
- Winter 2010 newsletter is done and posted on the website.
- Those involved in Spring Convention need to send information ASAP so it can be included in next newsletter.
- Submitting an Expense Request to Mary Carver for newsletter.

Liz Neighbor, Board Member 2nd year:

- Nothing new to report.

Debbie Shell, Administrative Secretary:

- Received latest brochure from Idaho Non-Profit Center. Their annual conference will be September 28-29, 2010 at Boise State University. Their website (www.idahononprofit.org) has webinars and on-line leadership courses which may be of interest to some.

Holly Weinberg, Bylaws:

- Nothing new to report on the state level,
- 5 state submissions have been reviewed on the National level.

Debbie Shell, Government Affairs:

- Health Care Reform still in debate. The Government Affairs Committee for ASCLS is tracking this carefully to see how it will impact our profession. They are providing guidelines to the Clinical Lab Coalition.
- Idaho State Legislative Day will be held at the Idaho State Historical Museum, Boise on Saturday March 13, 2010 at 10:00-2:00. Flyer sent to Diana Ernest to be emailed to newsletter recipients. Also sent one to Brian for website. Please print out a copy to be posted in labs. Cost is \$25 for members if you register by the deadline, \$35 after the deadline. Non-member is an additional \$10. 3 CEU's will be available.

Stephanie Combs, Leadership Development:

- Sent out email to interested professionals about mentoring three students from Boise.
- June 5, 2010 for Leadership retreat. Debbie Shell will be the main speaker.

Heather Gunter, Membership Development:

- Nothing new to report.

Michelle Harris, Nominations and Elections:

- Nominations letter sent out. Please submit nominations.

Holly Weinberg, PACE:

- She has communicated with Scott Bradley regarding the required items for the PACE portion of the convention. Must have it definitely a week before the convention but would prefer to get it ASAP.

Lorena Roberts, Professional Affairs:

- National Medical Laboratory Professionals Week: Has prepared an invitation letter for the hospitals to participate in the Food Drive along with contact points for food banks as well as a link to the food bank website.
- Food drive at each hospital should have a contact person to organize the Drive. EIRMC to be led by Karen-Dixon-Hoskins; Kristine Hodson or Diane Robinson

may be potential contacts in Pocatello; Liz Neighbor and DeAnna McMahon also potential contacts.

- Has 5 donated items for Children's Miracle Network.

Melissa Dumoulin, Scientific Assembly:

- Has contacted Sonja at ISU about Student's leading the Scientific Assembly. Conflict with graduation. Boise students graduate a week earlier so they may be a possibility. Students will handle 7-8 topics with a video presentation and round table.
- Has lined up one person to head up a case study and is looking for other volunteers. Will send out email soliciting volunteers.
- Question of whether to sponsor student participation. This is not something that has been done before but if it is handled carefully as a part of the program expense we could perhaps help them out.

Old Business

- Website development committee report: Lorena, Heather, and Mary Lay
 - Wanted to move Core Values to the front page
 - Mission Statement development; Mary will send out a submission to board.
- Spring Convention Planning: Speakers, Scientific Assembly, Social, PAC, PACE, Publicity
- National Medical Laboratory Professionals Week: Idaho Food Bank donations

New Business

- March 13, 2010 State Legislative Day Debbie Shell and Holly Weinberg
- Nominations and Elections Update
- Heather Gunter has been nominated for National Member of the Year

Announcements

- Idaho State Legislative Symposium: March 13, 2010 Idaho Historical Museum Boise, Idaho
- ASCLS Legislative Symposium: March 15-16, 2010. Debbie Shell to attend.
- National Medical Laboratory Professionals Week: April 18-24, 2010
- Next Board of Directors Meeting: May 6, 2010 ISU Pocatello Campus. Time to be announced.
- Spring Convention May 6-8, 2010
- ASCLS National Convention – Anaheim, California July 27-31, 2010

Diane made a motion to adjourn at 10:35 am. Motion was seconded by Heather, and carried unanimously.

Minutes respectfully submitted by Diane Stumpf

