



ASCLS-ID Board Meeting Minutes
Saturday June 6, 2009
1:30 pm
Snake River Grille, Hagerman, ID

Mary Lay called the meeting to order at 1:45 pm.

Members in attendance were: Becky Hawley, Holly Weinberg, Deanna McMahon, Heather Gunter, Karen Dixon-Hoskins, Mary Lay, Diana Ernest, Debbie Shell, Keila Poulsen, Liz Neighbor, Lorena Roberts, and Laura Brattain.

Holly Weinberg served as proxy for Mary Carver.

Minutes from the April 16th Board meeting had been electronically dispersed and were reviewed at this time. Heather Gunter made a motion to approve the minutes as presented. Motion was seconded. Motion carried unanimously.

Reports

President: Heather sent copies of State reports to the National Board of Directors, and to the House of Delegates. Updates were provided on Board meetings, Bylaws changes, website changes, and awards issued at the Spring Meeting.

President-Elect: Mary Lay provided an update on her role as Program Chair for the convention. Thank-you notes have been sent to all the speakers. They seem to appreciate this personal touch.

Treasurer: Mary Carver submitted an electronic budget report. No action on the budget is necessary at this time.

Editor: The next newsletter will be forthcoming. Diana will be including a link for legislative information. The following newsletter will be planned for July/August.

Administrative Secretary: Debbie has been working on purging files, and shredding any documents with sensitive information. She noted that IMSS does a brief organizational history in their conference program each year. It could be a possibility for Idaho to do something similar, possibly on the website.

Awards/Scholarship: It was clarified that although we voted \$500 for our Student Awards scholarship, we have 6 student winners this year. This fits within our current budget since the \$500 allocation is not in effect until the 2009-2010 fiscal year.

PACE: The convention included 17 sessions for a total of 24 contact hours. One session had to be cancelled due to travel complications for the speaker. As of June 2, fifty-two participants had registered their attendance online. Thank you to all who helped make the CE Organizer a success.

Bylaws: The Bylaws are available on the ASCLS-Idaho website for review.

Website: Brian requested information on how long to leave the Convention link active. Convention pictures are available and will be linked through the upcoming newsletter. However, some speakers do not want the handouts available after a couple months. We should be able to leave the link active through the end of July, but deactivate the login to access the handouts.

Brian is also looking for clarification on the type of photo gallery we would like to include with the website.

Convention Chair: Barb sent a final report that will be provided to the next chair when one is selected. Some discussion took place regarding whether we need to raise rates for vendors. This is a decision for the convention Board.

Government Affairs: Debbie has been busy preparing the presentation for the Leadership Retreat, and disseminating information regarding governmental issues.

Leadership Development: Stephanie and Becky will be working on a transition of duties including mailings to employees, media releases etc.

Professional Affairs: It was reported that \$525 was raised for the Children's Miracle Network and the Spring Meeting. The PAC fundraiser totaled \$342 for legislative efforts.

Old Business

Brian submitted a bill for 22 hours of time for his work developing the convention website totaling \$330. This is a budgeted item and needs no board action for payment. We will be able to use the convention templates again in subsequent years to minimize future expenses.

The framework is completed for the member login section of the website. It should be updated to current security standards. Members can work with Brian to complete some of the remaining work and help minimize costs. Brian is estimating a cost of \$75 to complete the project, and if approved, he will absorb any additional cost in developing the login portion of the site.

New Business

Items tabled from the April Board meeting include the possibility of providing assistance for the President to attend the Spring Meeting. This would include subsidizing the registration fee

(exclusive of the banquet) and in recognition of the requirement for Presidential attendance and the numerous responsibilities carried by the President.

Becky Hawley moved to subsidize the registration fee for the President in full for the Spring Convention (exclusive of the banquet). Motion was seconded. Carried unanimously.

Karen Dixon-Hoskins announced that there was a tie to elect delegates to attend the National Convention. Debbie Shell was chosen in the tie-breaking decision, and will be attending as a delegate.

Discussion occurred regarding membership. We have some great new young members, but have lost some very strong past members. It was agreed the best way to approach these members was one-on-one. We may be able to use the lapsed list and ask coworker contacts to discuss renewal with those lapsed members.

We would also like to get a strong mentoring program going again. One idea could be to invite students to attend a Saturday AM Board meeting that could be followed with a pizza lunch.

Mary Lay approached the subject of the best scheduling for future Board Meetings. Early weekday evenings are a possibility, as are Saturday mornings.

We need to contribute gifts for the Education and Research fund raiser silent auction that will be held at the National Convention. Possible gift ideas include a cutting board made by Roger Weinberg, jewelry from Jackie Scheiss, a homemade knitted item from Ardele, and something beaded from Ft. Hall.

Heather made a motion to adjourn at 3:15 pm. Motion was seconded, and carried unanimously.

Minutes respectfully submitted by Lorena Roberts