



ASCLS-ID Board Meeting Minutes
Tuesday February 10, 2009
7:00 pm
ISU Distance Learning Facilities

Heather Gunter called the meeting to order at 7:00 pm.

Members in attendance were: Heather Gunter, Sonja Nehr-Kanet, Brooke McCuskey, Mary Lay, Holly Weinberg, Karen Dixon-Hoskins, Lorena Roberts.

A quorum is not present, so pending items will be addressed with an evote.

Minutes from the December 16th Board meeting had been electronically dispersed and were reviewed at this time. Mary Lay made a motion to approve the minutes as presented. Motion was seconded. No vote was made at this time.

Reports

President: Heather sent an interim board report to the region.

President-Elect: Brooke McCuskey has accepted the New Professional Chair position, and Mary will be getting information to her regarding the details of the position. The program for the spring convention is nearly complete although we still need a solid microbiology topic. A meeting on January 26 with Brian Anderson regarding use of the website to support convention needs was very productive.

Secretary: Lorena and Liz continue to work on sponsorship.

Editor: Diana sends a report that the newsletter is posted on the website, and the next newsletter is due out in late May.

Administrative Secretary/PAC: Debbie Shell reported no Administrative Secretary or Government Affairs activity since the last board meeting. However, she did have a request for action regarding Legislative Days that will be discussed in Old Business.

PACE/Bylaws: Holly provided an update on progress with the CE Organizer for the Spring Convention. It looks like it will work very smoothly. The only remaining item to address on the SOP and Bylaws revisions is the SOP dealing with the filling of vacancies. Holly presented the latest wording on this SOP, and once passed by the board; she will submit the package to the National Bylaw committee. We will have discussion and voting on the changes electronically.

Treasurer: Mary Carver submitted an electronic Treasurer's report. All accounts are balanced, and one CD was renewed on 01/02/09 at an interest rate of 0.45%. The maturity dates of the CD's are currently "unstaggered", and Mary will work with next year's Treasurer to rectify this situation.

Professional Affairs: Sheena is still looking for donations for the Children's Miracle Network fundraiser to be held at the Spring Convention.

New Professional Chair: Brooke had two observations regarding the website. One was that we should remove the defunct link for the forum. Second, students and other professionals might find great use in the website if we more actively updated the position postings in the "Jobs" section. She is willing to check periodically for openings and give this information to the webmaster for updates. We will also check into any necessary protocols for linking to the hospital websites for employment purposes.

Website: Some discussion took place regarding setting the maximum amount to allocate per year for website development. It was noted that expenditures will be higher this year since much initial work will be completed. It was suggested to allow up to \$400 for this year with the understanding that we do not have to use that entire amount...but will use less if possible. Mary Lay made a motion to propose setting the annual website development budget at \$400. Motion was seconded. Vote will take place electronically.

IMSS: Heather received an update from Christy and the total unpaid balance from last year's IMSS meeting stands in the 30-40K range. All 5 states are responsible for this balance if Utah is not able to resolve their situation. We are currently unsure what steps are appropriate to take next, but are looking at involving JR at the regional level. A suggestion was made that requesting an audit of Utah's finances might be appropriate. Concern was expressed that IMSS would be able to proceed for 2009. It is believed this will not be a problem.

Old Business

Legislative Days: Due to lack of enthusiastic response for a continued stand-alone Legislative Days, a suggestion was made to incorporate legislative information into the Leadership Retreat in June. Feedback was positive for this option. An abbreviated Board meeting could be held along with a "Healthcare Forum" that incorporated some legislative focus in the afternoon. This option will be explored further. The Leadership Retreat is scheduled for June 6th.

New Business

Licensure: Mary and Holly presented an article indicating a September deadline for anyone wishing to propose licensure for the following legislative session. While we do not have time to prepare for the 2010 legislative year, the fact that the legislature is more proactively considering healthcare licensure issues is a promising sign.

Student Scholarships: A question was raised regarding how to award student scholarships in the absence of poster presentations at this year's conference. The students are working on research projects in groups, and will be designing webpages as part of the presentation of their work. We may be able to incorporate presentation, and judging of these webpages as part of

the conference. Brian would be a good resource for helping to judge the webpages if he is willing to serve in this capacity.

60th year: It was noted that this year is the 60th Anniversary for ASCLS-Idaho. This information will be passed to the convention planning committee to be incorporated into the convention planning. A possible suggestion was having a 60th Anniversary cake instead of a National Medical Laboratory Week cake. Other options exist as well.

Motion to adjourn was made at 8:20 pm. Motion was seconded.

Minutes respectfully submitted by Lorena Roberts